



WOODLAND HEIGHTS ELEMENTARY PARENT TEACHER ORGANIZATION

PTO Meeting Minutes

Date: December 6, 2022

Time: 9 am

Location: Mega Unit and Zoom online

Attendance: Kristie Spenner, Ali Shinnick, Lisa Cox, Kristine Kokoszka, Emily Dunlevy, Alyssa Berglund, Geoff Oman, Jen Emerick, Katerin Traugh, Megan Nordhagen, Christine Fournier, Meghann Fairchild

1. Principal Update: Ali Shinnick

- Early dismissal for the parade
- Sending out info on specialist gifts.
- Follow up with banner sponsors about renewing.

2. Treasurer: Katerin Traugh

- \$53,096 balance but doesn't include one check that hasn't been cashed and one outstanding deposit.

3. Hornets Game Recap/Feedback: Ali Shinnick

- Great turnout and feedback.
- It was really fun to see WHES recognized on the jumbotron.

4. Holiday Cheer Update:

- Signup Genius has been sent out on Facebook and via connect ed for cookie donations for staff.
- 3 dozen cookies for each sign up due on December 15th and 16th.

5. Spirit Night Update: Kristine Kokoszka

- We did alright for the last spirit night. \$420 from Mi Amiche for their night.
- Tropical Smoothie Cafe next Wednesday from 4-8 and we don't have to mention WHES. We get 10%.
- It was suggested to ask Chickadee Hill Farms if they would do a Spirit Night for us. Ali noted that the primary reason they probably did one for Davidson Day is because the owners' children attend that school.

6. Staff Appreciation Update: Emily Dunlevy

- Spreadsheet of teacher's favorites is ready and we will post it on social media and in the weekly message soon.

7. Yearbook Update: Ali Shinnick

- Looking for a committee chair for next year. We would like to have this person shadow Ali so that they are up to date on what is going on. Kristine Kokoszka volunteered to take over the role.
- We will put out an email in January to advertise the yearbook and other positions that will be open.
- 5th grade baby photos and write ups are due today.
- Yearbook sales are online only this year.

8. HawkFest: Ali Shinnick

- We need to form our committee in January and start the meetings.
- We will start the raffle baskets and other planning ASAP.
- We will coordinate with LNHS Honor Society students to get our volunteers.

9. Annual Fund Campaign & Media Center Renovation Update: Alyssa Berglund

- We are still working on the design for the media center. Demco, the company we have been working with, isn't able to work within our budget. We will probably seek another company to do business with.
- We want it to look updated and cohesive.

- We had an initial meeting with DemCo and created an estimate from some of those conversations. The DemCo rep didn't include some of the other variables in the estimates. Alyssa has worked to get more realistic estimates for the project.
- We are looking at other options, even piecing it together with different contractors to make it more cost effective.
- We can look for different elements from Lakeshore Learning and perhaps other parents that might be able to offer architecture or CAD skills.
- Jack is the painter and excited to work with the school. He can also do install.
- Lisa has connected with private donors from Mohawk Flooring and Sherwin Williams for both the LVP flooring and paint. Paint will be around 20 gallons.

9. Upcoming Events: Megan Nordhagen

- January movie night 1/27– need to pick a movie
- Daughter Date Night theme will Arabian Nights

Next Meeting: January 10 at 9am in the mega unit and on Zoom