



WOODLAND HEIGHTS ELEMENTARY PARENT TEACHER ORGANIZATION

PTO Meeting Minutes

Date: May 3, 2022

Time: 9:00 am

Location: Outside Building

Attendance: Kristie Spenner, Ali Shinnick, Christine Fournier, Lyn Briggs, Valerie Landers, Lacie Coleman, Jen Emerick, Jessica Shaffer, Katerin Traugh, Katie Eller, Danielle Lavin, Lisa Cox, Emily

1. Principal Update:

- Thank you for all the love for all the staff appreciation, feel so appreciated all the time.
- Dairy O spirit night went really well
- Hiring process with 3 candidates
- 5th grade promotion information is out. Last day of school is early release so now it is 11 am. Trying to be done with promotion by 10:30.
- 5th grade ice cream social and clap out is on June 7th and 5th grade promotion is on June 8th

2. Treasurer Update: Katerin Traugh

- Expenditures came through balance so our current balance is \$72,474.00

3. Staff Appreciation Week Update: Emily Dunlevy & Lauren Davis

- Everything is going really well this week, tons of fun planned. Signs are out and flyer to parents.
- Monday - there were gift bags and end of year survival gifts
- Tuesday – catered breakfast and raffles
- Wednesday – Sunset Slush
- Thursday – delivering Chick-Fil-A lunches
- Friday – staff gifts which are a new shirt

4. School Supply Kits Update: Lauren Davis

- Katie and Lauren to connect to get ready for next year. All the supply lists for the grades are in and we are just waiting for kindergarten.

5. Spirit Night Update: Melissa Marshall

- May 24th – Moe's taco kit – pick up day

6. Hornets Game Discussion: Ali Shinnick

- NBA schedule is released in August
- Range of ticket prices but we can determine through the website or we can reserve a block of tickets. We chose to go with the block of tickets. We are obligated to that amount of tickets and we aren't guaranteed that we can expand the number of tickets available.
- \$200 deposit or 25% for a block of seats.
- If we pay a deposit by June 3rd, all attendees receive a free t-shirt.
- January and February are popular dates.
- We are looking at \$32-\$35 and around October/November for the game.
- Will send out Google Survey to gauge family interest and help us determine number of seats to reserve.

7. HawkFest Discussion: Ali Shinnick

- Wrist bands and raffle we have already sold \$1,250
- Wednesday, May 11th is the cut off date for the presale
- We have spent \$8192, we don't expect a lot more expenses
- Allison Nelin receive a \$250 Visa gift card grant from her job for HawkFest so we are using it from bottled water, envelopes, whipped cream, paper towels, square readers, wet wipes, 12 more acrylic sign holders.
- We've received \$2,475 in cash donations for raffle items and approximately 42 items donated from our wish lists.

- Chick-Fil-A basket for a room party – must put teachers name on the raffle ticket
- 12 raffle baskets – 10 that we need to fill
- Inflatables – we would like to upgrade to an xl bouncy house (8 people can now jump)
- Games on the softball field and inflatables on the kickball field.
- Ali will inquire with Lowes about renting portable generators for the inflatables. Hopeful they might donate or discount them.
- Emily made a sign up genius for the volunteers. Ali or Jessica to MC the pie in the face on the stage. 3 ticket tables – 2 tickets and 1 will call (ending at 7 pm).
- There needs to be a PTO member anywhere we will be exchanging cash.

- Stage company meeting at 11 am on May 10th. We have all the acts together and need to get power to the stage and get speaker system set up.

9. Misc.

- FINAL Meeting: June 7th @9 am

UPCOMING MEETINGS

June 7 9am

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