



# WOODLAND HEIGHTS ELEMENTARY PARENT TEACHER ORGANIZATION

## Board Meeting Minutes

**Date:** July 12, 2021

**Time:** 2:00 p.m.

**Location:** Media Center

**Attendance:** Emily Dunlevy, Ali Shinnick, Alyssa Berglund, Lyn Briggs, Lauren Davis, Jessica Shaffer, Lisa Cox, Katerin Traugh, Teresa Gilland

### 1. Introduction.

Ali Shinnick welcomed everyone to the meeting, First official board meeting from 21-22 school year.

### 2. Principal Update.

Cleaning & new mulch installation is underway, delays everywhere. Open house date - Aug 18. Same format as 2019. 1-3 pm & 4:30--6:30 pm Lyn Briggs is creating a flyer for distribution. Separate curriculum night in early Sept. Going back to alternating morning & afternoon PTO meetings. Kristi requested a different afternoon than Tues. due to the teacher team building sessions.

### 3. Treasurer Update: Katerin Traugh

Took on big projects for 20-21 to spend excess reserves in the budget.

### 4. Board & Committee Vacancies: Ali Shinnick

Sherrie Comitz has resigned as Secretary and Yearbook Coordinator

Search is underway for a new Secretary. Jen Emerick (new family from Ohio) has interest in joining PTO in that role.

### 5. Yearbook Update.

Current status - will ship Aug 9. No interest in paying express ship.

New Yearbook Committee. Volunteer photographers & graphic designers.

Potential Option for Student Yearbook Committee

Teresa Gilland will be the Staff Liason

Yearbook photo Google Drive with access for all to contribute.

### 6. Spirit Wear Update

New Spirit Wear Vendor - Stitch 98. Local company creating apparel and website

Will be available for sale at open house & curriculum night. Along with all events.

Vote no for water bottle

Interest in stickers, keychains & car magnets

Pura Vida bracelets

## **7. Calendar Planning.**

Flyer to list all events throughout school year, designating school/philanthropic or district event

### **Family Events**

Moving 'Fall Festival' to a 'Summer Kick-off'

Younger Family Movie Night - Sept 24

Trunk or Treat - Friday Oct. 29 5 pm

Polar Express Movie Night - Fri Dec 3

Movie Night - Jan 21

Father/Daughter Dance - Feb 18 6pm

Mother/Son Glow Up - April 8 6pm

HawkFest - May 13

### **Fundraising**

Attraction Guide Sale - Sept 7 - 14

Annual Fund - (year round) Campaign - Oct 11 - Nov 19

Survey - Apple TV? Marquee?

## **9. Misc.**

### **Next PTO Meeting. MONDAY August 2, 2021 2 pm Media Center**

Sept 7 9am

Oct 5 3pm

Nov 2 9am

Dec 7 3 pm

Jan 11 9am

Feb 1 3pm

Mar 1 9am

Apr 5 3pm

May 3 9am

June 7 9am

