



## WOODLAND HEIGHTS ELEMENTARY PARENT TEACHER ORGANIZATION

### PTO Meeting Minutes

**Date:** September 7, 2021

**Time:** 9:00 a.m.

**Location:** Media Center

**Attendance:** Ali Shinnick, Emily Dunley, Lisa Cox, Alysa Berglund, Jen Emerick, Kristina Cabral, Jessica Shaffer, Valerie Lander, Cynthia, Janel Cherry, Kim Pokorny, Lauren Davis, Kim Nyka, Rachel Richards, Lyudmyla Maksimk, Kristie Spenner

1. **Introduction:** Ali Shinnick
  - PTO funded 17 ipad charging carts and grounds maintenance (mulch, river rock, pine straw) \$1,400 from PTO reserve fund.
2. **New Secretary Introduction and Vote:** Ali Shinnick & Jen Emerick
  - Jen Emerick moved from Columbus, Ohio, 3 kids – Lily (6) Kate (4<sup>th</sup>) Nick (1<sup>st</sup>). Past PTO experience and excited to volunteer at WHES.
  - Jen Emerick was voted in as secretary. Vote was passed.
3. **Principal Update:** Kristie Spenner
  - Covid concerns – mask mandate in place as of September 2<sup>nd</sup>. Thank you for understanding
  - Artist for the yearbook will have the pdfs soon
  - Loved spirit wear and all the help over the summer with grounds clean up. Also thank you to PTO
  - Excited about curriculum nights tonight
    - Tonight is 1, 3, 4 and 5
    - Tomorrow K and 2<sup>nd</sup>
4. **Attractions Guide Sale Update:** Alyssa Berglund
  - As of last night \$800 in online orders, but doesn't include envelopes at this time
  - 1 person has sold 10 books – it was noted that the total of books sold can be per family
  - Deadline is September 14th

5. **Treasurer Update:** Ali Shinnick

- Stepping in for treasurer
- Open House and weeks after Yearbook/Spirit wear \$6,567
- Reserves – got a rebate from playground - \$54,000
- 2 Funding requests
  - Door frame rehab/painting – WHES can either wait for school funding or PTO can help step in to help with repairs that haven't been done for a considerable amount of time. Superintendent has pointed out that the repairs are needed. Light color shows everything. Cost is around \$8400.
    - Motion to approve door repairs and it was passed 9/7
  - Leader in ME program – estimated to be around \$35,000 to \$40,000 for the first year and then \$5,000 annual membership.
- How much in the budget for misc. curriculum – PTO will get an answer to the school shortly

6. **Leader in Me Explanation and Cost:** Kristie Spenner

- School first looked at PBIS – Positive Based Improvement System – more stringent and COVID halted looking at this program.
- Leader in ME – focuses more on taking control of their personal education and character. 7 habits of positive people methods. Helps teachers give tools and other schools have very positive results. Pretty expensive but we are looking at booster events. It is around \$35,000-\$40,000 for the first year. Lake shore elementary is using the program. Gets kids set for a career and college with true life skills. Looking at getting a few books so that people can look more at the system and perhaps get a representative to speak to the board.

7. **Volunteer Interest Form Results:** Ali Shinnick

- QR code – 25 responses and everyone said they wanted to help with events – huge help!
- 15 people to help with book fair – October 4<sup>th</sup>
- Mandatory training in the front office for new volunteers (must physically come into the building) – we will be scheduling it soon.
- No volunteers are allowed yet in the classroom due to COVID
- 6 people to help with yearbook photography
- 2 people for raffle baskets
- 1 person for yearbook design committee
- Ali will reach out to all volunteers and follow up on training and specifics

8. **September Movie Night:** Jessica Shaffer

- September 24 at 7:30 – Raya and Last Dragon - Back up plan for the event due to rain
- Future events will let kids vote and whoever has the most votes will win
- Providing popcorn but there will be concessions for sale and a raffle basket -6 for \$5 or \$1 a ticket – Raya and Last Dragon basket
- Need volunteers – contact Jessica for more info. It was discussed that the start time should be 7:30 due to sunset – location will be determined with a trial by Spenner and Shaffer

- Lake Side Balloons – providing a great display at a very discounted price
- Flyers will be sent out to each teacher to give to the class – no masks are required outdoors

9. **Spiritwear Update:** Lisa Cox

- New spirit wear designs for winter – hoodie and long sleeve tshirts – Ali helping with design. Put together a Cheddar Up and take orders as a bulk order. Payments due at time of order. Going forward the website will be created, including for Spring. Link will go out as a mass email and on the Facebook page. Open house orders will be in mid September

10. **Spirit Night Update:** Melissa Marshall

- Chick Fil A night – double booked but they gave us extra funding - \$1,995.34 in food credit. Another night in January
- Next spirit night – September 14<sup>th</sup> – 1 to 50 kids we will get \$5 but 51+ kids sold gets us \$10 – Taco night from Moes
- Shoals grill – 10% - bring flyer in October 11 from 5-8
- November 10<sup>th</sup> 5:30 – 8pm 10% - El Cere Reyes

Next meeting: Oct 5, 3pm

Nov 2 - 9 am

Dec 7 - 3 pm

Jan 11 - 9am

Feb 1 - 3pm

Mar 1 - 9am

Apr 5 - 3pm

May 3 - 9am

June 7 - 9am