



# WOODLAND HEIGHTS ELEMENTARY PARENT TEACHER ORGANIZATION

## **PTO Meeting Minutes**

**Date:** November 2, 2021

**Time:** 9:00 a.m.

**Location:** Outdoor building and Zoom online

**Attendance:** Ali Shinnick, Lynn Briggs, Melissa Marshall, Alyssa Berglund, Kristie Spenner, Katerin Traugh, Lacie Coleman, Jessica Shaffer, Emily Dunlevy, Kristy Wagner, Lauren Davis, Lisa Cox, Jen Emerick

**Principal Update:** Kristie Spenner

- Awesome trunk or treat and red ribbon week was a huge success. We have hired a new 5<sup>th</sup> grade teacher for science. Ms. Austin new resource teacher. Process of hiring new person for Watson/Thomas Class.

**2. Treasurer Update:** Katerin Traugh

- \$37,000 available funds for use
- Trunk or Treat - \$1500 in spirit wear and small profit of \$100
- Received invoice for yearbook

**3. Trunk or Treat Recap & Future Event Plans:** Jessica Shaffer

- How can we count how many people attended? Maybe tickets. Thank you for all the donations. Tons of people despite the bad weather. People started really early and we will move the spirit wear booth. Next year volunteers to direct traffic and maybe a welcome table and more direction. Doggy dress up costume.
- Cars winners - Dinosaurs – 3<sup>rd</sup>      Angry Bird – 2<sup>nd</sup>      Candy Land – 1<sup>st</sup>
- No event in November
- December 3<sup>rd</sup> indoor movie night – polar bear event. Hot chocolate bar, bells and might have someone reading/dancers. Lots of family fun and we will need volunteers. No concession stands purchases needed. Raffle basket for the movie. We are talking about having 2 different movie times to help with all the people. People come at 4 and start at 4:20 end at 6 and 6 arrive time and start at 6:15 over by 8 pm. No outside chairs are allowed, but we are working to get the cafeteria chairs. Tell people to bring blankets or pillows. No running around the school, we will need to secure. Presale tickets, print on yellow cardstock. Send a reminder email the day before for the custodial staff for the tables, etc. We are responsible for dumping trash.
- Daughter Date Night Theme – Night in Hollywood / Hollywood Ritz – February 18th

#### **4. Annual Fund Campaign Update:** Alyssa Berglund

- Second/kindergarten are the highest grades so far at 15.6% and 5<sup>th</sup> grade is at the lowest.
- \$3,000 in donations currently. Winner will have an ice cream sundae bar.

#### **5. Spiritwear Update:** Lisa Cox

- Delays on the pink hoodie and adult charcoal. All orders received via cheddar up have been delivered. We have plenty of stock and can sell at the movie night. Tube socks with a hawk on it for the future? Drop the bracelets to \$5 or have a flash sale.

#### **6. Spirit Night Update:** Melissa Marshall

- November 10<sup>th</sup> – El Cerro Reyes
- December 14<sup>th</sup> - 5 guys      Jan 26 – Chick Fil A
- Fearless fundraiser in the future. – February 10<sup>th</sup> or February 23<sup>rd</sup>?
- Holiday Cheer – Cheddar Up for all staff for the holidays.

Next Meeting: December 7 at 3pm

Jan 11 9am  
Feb 1 3pm  
Mar 1 9am  
Apr 5 3pm  
May 3 9am  
June 7 9am