



WOODLAND HEIGHTS ELEMENTARY PARENT TEACHER ORGANIZATION

PTO Meeting Minutes

Date: January 10, 2023

Time: 12:45 pm

Location: Atrium Area

Attendance: Kristie Spenner, Ali Shinnick, Lisa Cox, Emily Dunlevy, Katie Eller, Christian Baude, Alyssa Berglund, Jen Emerick, Christine Fournier, Terri Crider, Kristine Kokoszka

On Zoom-Megan Nordhagen, Megan Midkiff

Sensory Room Idea: Terry Crider, LI Teacher

- WHES would like to create a sensory room to be used by any student in the school who may benefit from the calming effects of the items in the room. Ms. Crider has researched and priced out desired items and the total cost would be approximately \$5,000.
- WHES will apply for grants in hopes of funding the majority of the project, but PTO would like to create a wish list to send to families in case anyone would like to purchase specific items for the sensory room.
- The most likely place for the sensory room will be the empty K-1 room but admin will consider other options, including the maker space. Some of the items needed would be light boards, various calming items, tactile items, trampolines, tunnels and other equipment.
- Ali asked Ms. Crider to write up a description of needs so she can create a wish list to send to families.

Media Room: Alyssa Berglund

- Working on getting more quotes for the media center renovation.

- PTO will definitely require more funding for the completion. We will require around \$80,000 for the completion. We currently have raised around \$28,000 plus have about \$15,000 in reserves to add.

Movie Night Update: Meg Nordhagen

- We will be showing 101 Dalmatians, the live action version of the movie. Rated G
- Flyers are going out. We discussed holding two showings vs. one showing due to limited space in the gym. It was agreed that we would hold one showing and require advance registration in order to avoid overfilling the gym.
- Blankets and pillows only, no chairs.
- We will take preorders for Marco's Pizza again. Tropical Smoothie Cafe will be selling smoothies on site for \$5 cash. There will be free popcorn and a raffle basket as well.

Daughter Date Night Update: Megan Nordhagen

- Lakeside Balloons has been reserved.
- Two photo booths and a DJ is \$950. We are booking Victor Huaman from Elegant Soirees. We used him for several events last year.
- Meg proposed starting the dance a little later than we've done in the past to allow more time for attendees to have dinner. The dance will be held from 7-9pm.
- Due to issues that occurred last year, notices will go out reminding parents that alcohol is not permitted on campus. This includes the parking lot.

Treasurer Update: Ali Shinnick on behalf of Katerin Traugh

- At this point, any funds in the budget that are not ear-marked for something from the original budget are considered part of the media center renovation fund. If any new requests come in and are agreed to by the PTO, those funds will be taken out of that fund and set us further from our goal of renovating the media center. Therefore, it would be best if grants are written and funding requests are submitted to the district instead of asking PTO for new project funding. This includes the sensory room.
- There is a potential private donor that Lisa is working with that we hope will fund the safety projects.

- Boosterthon usually brings in around \$30-36,000 per year, so we are counting on that income.

Spirit Night Update: Kristine Kokoszka

- Chick-fil-A– January 25th from 4pm to 8pm at the Talbert Road location
- We might need volunteers at the location.
- Tropical Smoothie donated \$125 for our spirit night in December.
- Future spirit nights we are considering: bowling, Fearless, and Cliff Hangers.

Staff Appreciation Update: Emily Dunlevy

- Sweatshirts for staff were delivered in December.
- February- planning a Valentine soup lunch. We will be sending out a sign-up genius soon.

HawkFest: Ali Shinnick

- We decided to make HawkFest a community event last year (not a fundraiser) because our bank account was so large and we did not need to raise any additional funds. This year, we spent \$21,000 of that money on field trips and decided to renovate the media center. With that in mind, we should increase prices for HawkFest to make this a fundraising event.
- HawkFest is May 12th from 5-8 pm.
- We are working on setting up committees and meeting dates.
- All inflatables & generators have already been reserved with Jump Start NC.
- We need to start requesting raffle donations from local businesses now.
- We would like to request 16 high school volunteers per hour from 4-9 pm. The areas needed for the high schoolers are obstacle course (4), gym (2), slide (1), activities (4), dunk tank (2), face painting (2), and stage (2).
- Set up will start at noon.
- First HawkFest planning meeting will be Friday, January 20th at 10:30am in the PTO room.
- Will send out a call for volunteers soon.

UPCOMING EVENTS: January movie night 1/27, Daughter Date Night 2/17

Next Meeting: February 7th @3pm