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Description automatically generated**WOODLAND HEIGHTS ELEMENTARY**

**PARENT TEACHER ORGANIZATION**

**PTO Meeting Minutes**

**Date:** June 6, 2023  
**Time:** 9:00 am

**Location:** Amy Jordan’s Room

**Attendance:** Kristie Spenner, Ali Shinnick, Emily Dunlevy, Kristine Kokoszka, Katie Eller, Christian Baude, Alyssa Berglund, Jen Emerick, Marcy Pippin, Lacie Coleman, Megan Nordhagen, Christine Fournier, Katy Hemphill, Amanda Northam, Danielle

On Zoom -

**Principal Update:** Kristie Spenner

* The rock looks amazing and Emily will update it for the beginning of school over the summer.
* Testing went really well and we had huge growth for the year.
* Goal for next year is to grow proficiency.
* Mrs. Spenner thanked everyone on the PTO for bringing the community together and showing love to everyone.

**Media Center Renovation Update:** Alyssa Berglund

* Renovations need to be done around August 9th.
* Half of the furniture has been purchased.
* LVP meeting was June 5th and we are waiting on the quote.
* Painting will start around 6/19.

**Treasurer Update:** Katerin Traugh

* Taken in $5,000 for the circulation desk for the media center. Increased the budget for the media center.
* Balance $114,000 – will drop due to the media center
* Go bags have been purchased – around $5,650 for the bags.
* Circulation desk has been ordered and is being donated.
* Media center – 50% of the furniture have been purchased and a check for around $17,000 has been sent. The total will be around $34,000, which is a huge discount, as it would have been around $54,000 without the discount.

**2023-2024 New Candidate Introductions:** Ali Shinnick

* Amanda Northam (Yearbook Coordinator)
* Katy Hemphill (Treasurer)

**2023-2024 Board Vacancies:** Ali Shinnick

* Co-Presidents: Lisa Cox & Emily Dunlevy
* Vice President: Marcy Pippin
* Secretary & School Supply Kits Coordinator: Katie Eller
* Treasurer: Katy Hemphill
* Fundraising Director: Kristine Kokoszka
* Family Events Director: Stephanie Belk/Lacie Coleman
* Staff Appreciation Director – Christina Baude
* Staff Appreciation Co-Director - Jen Emerick
* Spirit Night Coordinator: Katerin Traugh
* Yearbook Coordinator: Amanda Northam
* Website Manager: Christine Fournier
* Fence Banner Ad Coordinator: Geoff Oman

**New Board & Committee Vote**

**Outgoing Board Member Acknowledgment**

* Alyssa Berglund
* Megan Nordhagen
* Ali Shinnick

**UPCOMING MEETINGS**

**PTO End of Year Social:** June 7th @7pm (Lisa’s House)

**Next Meeting:** July