



WOODLAND HEIGHTS ELEMENTARY PARENT TEACHER ORGANIZATION

PTO Meeting Minutes

Date: November 8, 2022

Time: 9 am

Location: Mega Unit and Zoom online

Attendance: Kristie Spenner, Ali Shinnick, Lisa Cox, Jen Emerick, Katie Eller, Kristine Kokoszka, Christina Baude, Alyssa Fox, Katerin Traugh, Lacie Coleman, Geoff Oman, Christine Fournier

1. Introduction: Ali Shinnick

- Adult spirit wear came in yesterday and Lisa and I will work to distribute that tomorrow.
- Book fair sales might be low because many parents have said they received no communication about when their student's class was attending. Spenner emailed all staff to remind them to tell their families.
- Yearbook update: 5th grade baby photo requests have been sent

2. Treasurer: Katerin Traugh

- \$20,000 in the money market account for non-earmarked funds. We would like to keep around \$10,000 in the reserve at all times.
- \$35,000 available in the account but changing with the annual funds coming in.

3. Principal Update: Kristie Spenner

- Trunk or Treat went really well.
- Thank you from the staff for the staff appreciation that the PTO provides.
- Excited for Hawk Showcase that is tomorrow. Book fair open from 3-6.
- Veterans day celebration was a huge success. There were able 15 veterans. They will be mailing out cards to the people that couldn't come.

4. Trunk or Treat Recap: Megan Nordhagen/Ali Shinnick

- Everything was amazing. Great participation.
- Extra donated candy will be distributed to each teacher lounge area for staff enjoyment

5. Spirit Night Update: Kristine Kokoszka

- \$1191 for Barcelona Burger event.
- Mi Amiche next Tuesday from 4-8. To go orders will need to be placed via text the day before. They will donate 10% back to WHES.
- Proposed the idea that In place of a spirit night we could do a silent auction raffle or calendar fundraiser.
- Lacie Coleman suggested doing a bowling spirit night. We could ask Victory Lanes if they would open early on no school days.

6. Staff Appreciation Update: Christina Baude

- In October they did the breakfast cart.
- November they might do something with pies.
- In February they might do something with soup.
- Ali asked Mrs. Spenner if staff would like PTO to bring back the homemade cookie donation that was done in the years prior to COVID. Spenner sent out a survey to staff to find out their feelings on that.
- Parents have been asking about an updated staff Favorite Things list. Mrs. Spenner is going to send one out to staff.

7. Annual Fund Campaign Discussion: Alyssa Berglund

- 23% participation schoolwide so far (\$16,910 raised)
- We would like to have a booth at the Hawk Showcase
- Reward ideas discussed to drive more participation: a slime event, donuts for a class, extra recess, pizza party, clap out for the winning class or extra dojo points.
- We decided that the class with the highest percentage of participation in the next 48 hours will get to Read with Rip. Also the teacher of the winning class will get to pick out a

book from the book fair, purchased by PTO. Spenner called Deputy Atwood, who agreed to participate.

- Rip could also have an ugly sweater on for a photo.
- We want to extend the annual fund campaign an extra week. We are going to extend it to the day before we leave for Thanksgiving.
- A few parents have expressed excitement about the media center renovation. Happy to see support for the project.
- Mrs. Hays' husband is going to give us a quote for painting the media center.
- Shaw Flooring rep might give us a price discount on the flooring and the painting company might give us a discount as well.
- Ali will create a Read with Rip flyer to send home digitally and on social media.

9. Upcoming Events: Hornets game 12/2, January movie night 1/27

Next Meeting: December 6th @9am in the mega unit