



PTO Meeting Minutes

November 2, 2023

12:30 p.m.

Attendance: (PTO) Emily Dunlevy, Lisa Cox, Katie Eller, Katy Hemphill, Kristine Kokoska, Jen Emerick, Chistine Fournier, Stephanie Belk,

Attendees: Chastity Armstrong, Kristie Spenner, Amber Demetri, Danielle Lavin, Brooke Klausmeier

Welcome: Emily Dunlevy

Principal Updates: Mrs. Spenner

- Veteran's day celebration Nov. 3, lots of veterans, districts and families plan to attend
- Safety Walk- we are doing well, during drill today, the district said we are doing extremely well and safe especially compared to other schools.
- Coffee with the Principal coffee- Nov. 14 at 8:00 am- will focus on school safety

Business: Lisa Cox

- Oct. minutes— minutes will be emailed to board for approval
- Events director update- Brittany co-director is no longer at the school so no longer on PTO. We will all help out as needed
- Time change for Dec. meeting- move to 12 instead of 12:30- will send reminders
- Hornets game- Jan. 19th against the San Antonio Spurs-the tickets have gone on sale, link sent in Connect Ed each week. There are some on floor spots (25) for kids to go on the court, limited spots this year so we will do a drawing for this for those that have purchased tickets.

Budget Update: Katy Hemphill- our budget is on track for the year so far, no large amounts outstanding right now, overall we are looking good.

General Updates: Emily Dunlevy

- Staff survey & parent survey- staff and families were surveyed about spending this year, Hawk fund going toward school safety per parents survey results. Staff survey was leaned towards technology so Boosterthon will focus on that.

- Fall Family Night feedback- we think it went well, well attended especially considering the weather, we will have a wrap up meeting and make notes for next year. Estimate 200-300 attendees . We brought in around \$800, sponsors helped cover the cost of the event. Let Emily/Lisa know if there are any thoughts for next year.
- Spirit Wear-We are running low, we have not added to the website yet but we've sold at all of our events. Inventory is updated now and new orders are in production-, white tshirt, red hoodie and a new black crew neck shirt will be added. We need to add an adult order so that teachers and parents can order, not fiscally responsible to order a lot of adult sizes ahead of time.
- Holiday Cheer- that is a collection in early Dec. where families donate money for enhancement and support staff, TA's and bus drivers. A parent has donated the soaps to go with the gifts..

HawkFund: Kristine Kokoszka- \$6,440 raised so far. We need \$60,520 to cover costs for all goals.

The first \$10,000 goes towards curriculum (which has already been purchased)

There are prizes that classes can win based on the class that receives the most donations. Let Kristine know if you have any other ideas to help raise money. Possibly add an incentive for the teachers to push the fundraising.

Family Events: Stephanie Belk

- Holiday Movie Night- Dec. 8- The Grinch

Yearbook: Amanda Northam- moving along, make sure parents are sending 5th grade pictures/messages

Staff Appreciation: Jen Emerick

- Oct.-Trail mix bar
- Nov.- Pies
- Dec.-sweatshirts
- Jan.-Cart with different pastries, coffee, etc. and they walk it around to the teachers in their rooms

Additional Questions & From the Floor

- Sensory room- wish list was made and some items donated.
- Emily will send Amazon list for Sensory Room items to PTO members.

Closing: Emily & Lisa