



WOODLAND HEIGHTS ELEMENTARY PARENT TEACHER ORGANIZATION

PTO Meeting Minutes

Date: April 5, 2022

Time: 9:00 am

Location: Outside Building

Attendance: Kristie Spenner, Ali Shinnick, Melissa Marshall, Alyssa Bergland, Emily Dunley, Valerie Landers, Lauren Davis, Jen Emerick, Jessica Shaffer, Katie Eller, Kristie Wagner, Kristine Fornier, Lacie Coleman, Katerin Traugh, Stephanie Coggins

Introduction and Updates: Ali Shinnick

- Yearbook is submitted – They will be here the first week of June and distributed before school ends

1. Principal Update:

- Of the year winners:
 - Bus Driver: Karen Simpson – driving doubles and custodian
 - TA: Jennifer Savage – also drives bus
 - Teacher: Meghan Fairchild, runner up Jennifer Sharpley
- All teachers are going through letter training, required program and if you want to be a teacher in NC you need to complete this program. Paid for subs so that teachers can work on the training.
- Supply lists will be ready to go so that we can get school kits together.
- HawkFest – we will have an officer on duty this week.
- Huge shout out for Son+1 – Jessica Shaffer did an amazing job. NHS students were amazing as volunteers.

- 5th grade graduation – save the date out. One ceremony for each group of 3 classes (2 total). Ice cream social and clap out at the end of the day. Promotion is the last day of school and not in the front of the school.

2. Treasurer Update: Katerin Traugh

- \$109,000 available in the bank
- Son+1 - \$1400 after expenses

3. Boosterthon Recap: Alyssa Berglund

- Beautiful weather for the day of the event and the booster fundraising group did really well.
- We might expand the track for the older grades next year
- \$37,011 and up to \$41,000 in corporate matching
- 46% registration and 68% participation - \$101 per student

4. Spirit Night Update: Melissa Marshall

- April event is TBD
- May will be at Moe's – date coming out soon

5. Staff Appreciation Week Update: Emily Dunlevy

- Working on plans and getting every ready
- First week of May – Lauren and Emily will be here helping with everything

6. Board Vacancy Discussion: Ali Shinnick

- Spirit Night Coordinator:
- Website Manager: Kristine Fournier
- Fence Banner Ad Coordinator:
- Maker Space Coordinator: Ashley Eller-Townsend
- Ashley Eller-Townsend, N'Keigh Troutman, Chasidy Armstrong, Devon Rossi, Stephanie Yamnitz possible interest

7. Son+1 Night Recap: Jessica Shaffer

- Without NHS students we probably wouldn't be able to have the event, we would love more volunteers for the event. Rachel Dugan was amazing at organizing everyone!

- There was a lot of destructive behavior and we have learned a lot from the event but it was a wonderful and fun event in the end and we were very lucky to be able to have it for the kids.

8. HawkFest Discussion: Ali Shinnick

- May 13 from 5-8pm
- HawkFest #hawkpride
- Maybe hire parking company, hoping to relocate buses to Brawley
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Jobs:

- Food Truck Coordinator: Lisa
 - 5 or 6 trucks
- Inflatables & Dunk Tank Coordinator: Ali
- Entertainment Coordinator: Jessica and Katie
- Volunteer Coordinator: Emily
- Facilities and Parking Logistics: Lacie
 - Digital map, parking logistics, and more
- Activities Coordinator: Alyssa & Jessica
- Marketing & Décor Coordinator: Jessica Shaffer and Jen
- Raffle Basket Coordinator: Ali, Alyssa, Jessica, Valerie, Jen, Lisa, Lacie
 - Summer vacation, camping night, game night, mom, dad, Dollywood, rainy day, rent an RV
- Ticket Sales Coordinator: Emily and Kristine F
 - figure out how to charge – presale and at the event
 - Cake walk, popcorn, dunk tank, strongest man,

9. Misc.

- Next Meeting: May 3th @9 am

UPCOMING MEETINGS

June 7 9am